

Students' Grievance Redressal Cell

About the Cell:

The college has reconstituted Students' Grievance Redressal Cell as per the UGC guideline on 11th January, 2020. The function of the cell is to look into the complaints raised by any student and redress it as per requirement. The students can state their grievance regarding any academic, administrative, ragging and other matters within the campus through the online and suggestion box installed in front of the Principal's office. The college aims at solving the grievances of the students' within stipulated time.

Objectives of the Cell:

- The students may express freely to put up a grievance in writing with details to the Cell.
- Students are encouraged to put up their grievances in writing and drop it in the complaint box in front of the Principal's office.
- As ragging is strictly prohibited both inside and outside of the campus. If any student or parent registers a complaint against ragging an urgent enquiry into the matter shall be conducted.
- Considering the genuine complaint the Cell will refresh the grievance and give a solution to the matter.
- The Cell tries to judge grievance on the basis of natural justice.

Composition of the Grievance Redressal Committee:

SL No	Name of the Member	Position	Designation
1.	Mr Atul Saikia	Chairperson	Principal
2.	Mr Jayanta Madhab Borah	Convenor	Asst. Professor, Political science
3.	Mr. Debajyoti Goswami	Member	Asst. Professor, Economics
4.	Mrs Bornali Boruah	Member	Asst. Professor, English
5.	Mr. pabitra Dowarah	Member	Asst. Professor, Philosophy
6.	Mrs. Sewali Deka	Member	Asst. Professor, Assamese
7.	Mr. Indreswer Bora	Member	Senior Asstt.

Procedure for Redressal of Grievances:

The college has a grievance redressal box where any aggrieved student of the institution may submit an application seeking grievance redressal. The complainant can also approach the teachers of his /her department or Mentor or give online complaint for the same. On receipt of any complaint the institution shall refer the matter to the cell along with its comments within 15 days. The Cell will fix a date for hearing the complaint which shall be communicated to the institution and aggrieved person. The aggrieved person shall appear to present his or her case before the committee. The members will consider the complaint. In case of any false complaint, the committee may recommend appropriate action the complaint. If the complaint is a genuine one the committee will redress the grievance and give a solutions to the matter.



OFFICE OF THE PRINCIPAL
KAMARBANDHA COLLEGE

☎9365761410
9435515192

P.O. Kamarbandha Ali :: Pin- 785625

Sri Atul Saikia, M.A., M. Phil
Principal

Golaghat (Assam)

www.kamarbandhacollege.com

E-mail ID: kamarbandhacollege2012@gmail.com

Ref No.....

Date.11-01-2020

Students' Grievances Redressal Cell:

- i) Chair person: Mr. Atul Saikia ,Principal,Kamarbandha College
- ii) Convenor: Jayanta Madhab Borah
- iii) Members: Debajyoti Goswami, Barnali Baruah, Pabitra Duarah,
Dr.Aprajita Gogoi, Nitu Boruah,Shewali Deka, Indreswar
Bora (Sr,Asstt.)

Approved

Saikia

Principal
Kamarbandha College
PO K.B.Ali, Golaghat



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Principal

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Ref No.....

Date..17-10-2020

NOTICE

It is hereby notified to all the members of Grievance Redressal Cell that a meeting will be held in the principal's room on 19/10/2020 at 2.30 P.M. So, all the members of Grievance Redressal Cell are requested to attend the meeting.

MR. ATUL SAIKIA

Principal, Kamarbandha College
Kamarbandha College
PO K. at



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KAMARBANDHA COLLEGE

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P.O. Kamarbandha Ali :: Pin- 785625
Golaghat (Assam)

Sri Atul Saikia, M.A., M. Phil
Principal

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E-mail ID: kamarbandhacollege2012@gmail.com

Ref No.....

Date. 2/-10-2021

NOTICE

It is hereby notified to all the members of Grievance Redressal Cell that a meeting will be held in the principal's room on 23/10/2021 at 2.30 P.M. So, all the members of Grievance Redressal Cell are requested to attend the meeting.

MR. ATUL SAIKIA

Principal
Kamarbandha College
PO K.B. Ali, Golaghat

Principal, Kamarbandha College



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KAMARBANDHA COLLEGE

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Principal

Golaghat (Assam)

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E-mail ID: kamarbandhacollege2012@gmail.com

Ref No.....

Date. 13-08-2022

NOTICE

It is hereby notified to all the members of Grievance Redressal Cell that a meeting will be held in the principal's room on 16/08/2022 at 2.30 P.M. So, all the members of Grievance Redressal Cell are requested to attend the meeting.

MR. ATUL SAIKIA
Principal
Kamarbandha College
PO K.B. Ali, Golaghat

Principal, Kamarbandha College

Students' Grievance Redressal Cell

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2.	Mr Jayanta Madhab Borah	Convenor	Asst. Professor, Political science
3.	Mr. Debajyoti Goswami	Member	Asst. Professor, Economics
4.	Mrs Bornali Boruah	Member	Asst. Professor, English
5.	Mr. pabitra Dowarah	Member	Asst. Professor, Philosophy


Convenor
Grievance Redressal Cell


Principal
College

6.	Mrs. Sewali Deka	Member	Asst. Professor, Assamese
7.	Mr. Indreswer Bora	Member	Senior Asstt.

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Report of the incident:

1. In response to the grievance or complaint given by the candidates contesting Students Union Body Election on 25.02.2021 for re-counting of votes, after considering the matter members of the Grievances Redressal Cell decided to hold the recounting on 27.02.2021 for fulfilling the demand of the candidates.
2. The Student Union Body Members of Kamarbandha College expressed a grievance for not having a proper room for functioning on In response to the complaint expressed the Committee Members discussed and decided to repair the room and handed over to the Union Body.
3. Minakhi Bora, the ANO, 74 NCC, expressed grievance over the missing of refreshment items from the store to a Committee member, Bornali Boruah. The matter was taken into consideration by the Grievance Redressal cell. The Committee decided to provide a room and an almirah to the NCC Girls Unit for safety.


 Convenor
 Grievance Redressal Cell
 Kamarbandha College


 Principal
 Kamarbandha College
 PO K.B.Ali, Golaghat

Minutes of the Meeting of students Grievances and Redressal Cell

Members Present

1. Mr Atul Saikia	Chairperson
2. Mr Jayanta Madhab Borah	Convenor
3. Mr. Debajyoti Goswami	Member
4. Mrs Barnali Baruah	Member
5. Mr. Pabitra Dowarah	Member
6. Mrs. Shewali Deka	Member
7. Mr. Indreswer Bora	Member

Today on 20/10/2020 a meeting of students Grievances and Redressal Cell is held at the office of the Principal of the College to fulfill some requirements of the Cell. The meeting is presided by the chairperson of the cell Mr. Atul Saikia.

The chairperson welcomed all the members and initiated the discussion. After discussion the following decisions have been taken-

1. The meeting decided to fix a suggestion/ complaint box in front of the Principal Office.
2. The meeting has taken a resolution to include 2 more members from the non-teaching staff of the college.
3. The meeting decided to prepare a stamp of the Cell immediately.

At last the chairperson ended the meeting thanking all present.



Signature of the Chairperson

Principal
Kamarbandha College
PO K.B. Ali, Golaghat



Signature of the Convenor

Convenor
Grievance Redressal Cell
Kamarbandha College

Minutes of the meeting of the Students Grievances and Redressal Cell

Members Present


- | | |
|----------------------------|-------------|
| 1. Mr Atul Saikia | Chairperson |
| 2. Mr Jayanta Madhab Borah | Convenor |
| 3. Mr. Debajyoti Goswami | Member |
| 4. Mrs Barnali Boruah | Member |
| 5. Mr. Pabitra Dowarah | Member |
| 6. Mrs. Shewali Deka | Member |
| 7. Mr. Indreswer Bora | Member |

A meeting of Students Grievances and Redressal cell is held today on 25/10/2021 at the office of the principal of Kamarbandha College under chairmanship of the Principal. In the meeting following resolutions have been taken-

1. The Grievance and Redressal Cell decided to hold a meeting at regular intervals or when necessary for smooth functioning.
2. The meeting decided to take steps to display the emergency phone no's in the Principals office.

At the end the chairperson conveyed vote of thanks to all the members present.

Signature of the Chairperson


Principal
Kamarbandha College
PO K.B. Ali, Golaghat

Signature of the Convenor


Convenor
Grievance Redressal Cell
Kamarbandha College

Minutes of the meeting of the Students Grievances and Redressal Cell

Members Present

- | | |
|----------------------------|-------------|
| 1. Mr Atul Saikia | Chairperson |
| 2. Mr Jayanta Madhab Borah | Convenor |
| 3. Mr. Debajyoti Goswami | Member |
| 4. Mrs Barnali Baruah | Member |
| 5. Mr. Pabitra Dowarah | Member |
| 6. Mrs. Shewali Deka | Member |
| 7. Mr. Indreswer Bora | Member |

Today on 18/08/2022, a meeting of Students Grievances and Redressal Cell was held at the office of the Principals of the college. The following decisions have been taken in the meeting-

1. The meeting decided to upload online forms of the Cell in the college website for the students.
2. The meeting also decided to make the Cell's mechanism more dynamic, so that issues should be solved in a short period.

At last the convenor proposed vote of thanks to all the members present.

Signature of the Chairperson

Principal
Kamarbandha College
PO K.B.Ali, Golaghat

Signature of the Convenor

Convenor
Grievance Redressal Cell
Kamarbandha College